



International Surgical Week ISW 2024

The World's Congress of Surgery
Kuala Lumpur, Malaysia, 25 - 29 August 2024

Guidelines for the Submission of Abstracts

For submissions to “Endocrine Surgery”, “Breast Surgery” and “Digestive Surgery” and video presentations please see also the special guidelines (page 2 & 3 of this form)

1. Deadline for the on-line only submission of Abstracts is strictly **January 17, 2024 (14:00 hrs CET)**.
2. Abstracts are to be submitted through the internet website <http://www.isw2024.org>, **following strictly the specific guidelines. Submissions by FAX, regular mail or regular e-mail will not be accepted.**
3. **Confirmation of acceptance** by the Program Committee will be **informed to the Presenting Author by the end of March 2024**.
4. In order to avoid disruption of Session by "no-shows", **accepted Abstracts will only be integrated in the Final Program if the congress registration and payment of the Presenting Author have been received by April 30, 2024 !**
5. Abstracts must be written in English language and length of the abstract text is limited to 300 words. Text shall be structured: Introduction – Materials & Methods – Results – Conclusion. Inclusion of tables or pictures is not supported (text only!).
6. Abstracts must include at least 50% new data if previously published or presented at a meeting.
7. **After acceptance, exchange of the Presenting Author will only be possible in case of approval of the written request by the Program Committee ISW 2024.**
8. The exact **day and time of presentation** will be communicated to the **Submitting Author at the given e-mail address by the end of June 2024 and published at www.isw2024.org.**
9. **The Presenting Author's Name must be identical to what will be written in the Congress Registration Form.**
10. Mailing Address - Any communication regarding the acceptance will only be given to the **Submitting Author at the address respectively at the e-mail address as registered.**
11. Presentation - Mark clearly which kind of presentation you prefer (Oral only - Oral or Poster - Poster with Discussion - Poster Exhibition only - Video). **Each Abstract can be used for one presentation only.**
12. **Each Presenting Author** of an accepted abstract **must disclose any commercial, financial or research relationships or interests.**
13. All Abstracts become the property of the International Society of Surgery (ISS/SIC). Submission of an Abstract represents permission to duplicate, publish and disseminate the work.

NOTE:

In case you should encounter any difficulties with the submission of your Abstract or with the information of accepted Abstract presentations, please contact the Scientific Secretariat ISW 2024 at surgery@iss-sic.com

Also see pages – 2 & 3–

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Specific requirements for submission to International Association of Endocrine Surgeons (IAES)

Presenting Authors of an accepted Free Paper (oral) presentation from the IAES in the field of Endocrine Surgery **must submit a full manuscript to World Journal of Surgery (WJS) by May 31, 2024** (noon GMT) at <https://www.iss-sic.com/journal-wjs>. Failure to do so may void the opportunity for a podium presentation. The authors must comply with all the rules and regulation of the WJS and note in their cover letter to the journal that this article is part of the IAES meeting in Kuala Lumpur.

Basic science papers only in endocrine surgery submitted to the IAES program, MAY ask for exemption from WJS submission at the discretion of the program committee. Upon submission, the author must identify their desire to be exempted for WJS mandatory submission. If accepted authors of **basic science papers** must ask for exemption by submitting in writing to the Secretary Treasurer of the IAES within 1 week of acceptance of their abstract. If declined by the IAES program committee, the author is required to submit a full manuscript to WJS by May 31, 2024. **Clinical research is NOT eligible for this exemption and must submit a full manuscript as outlined above.**

IAES Free Paper Awards for trainees ONLY (residents/registrars, fellows, and medical students).

The International Association of Endocrine Surgeons (IAES) awards the Presenting Author of the best Clinical Free Paper (The Dr Charles Proye Award) and the best Basic Science Free Paper (The Dr Selwyn Taylor Award) each Prize Money of USD 1'000.00. Only presenting Authors who are **trainees are eligible for these awards**. To be considered for the award, the **presenting author will need to check the appropriate box** (qualify for the prize) **the work was done primarily by a trainee** in the Abstract Submission form at the time of submission. Prizes will be given at the IAES Dinner on Tuesday.

IAES Poster Prize for trainees (residents/registrars, fellows, and medical students)

The International Association of Endocrine Surgeons (IAES) awards the Presenting Authors of the best Clinical Poster (The Dr John Farndon Award) and the best Basic Science Poster (The Dr Michael Brauckhoff Award) each Prize Money of USD 500.00. Only presenting Authors who are **trainees are eligible** for these Poster awards. To be considered for the award, **the presenting author will need to check the appropriate box** (qualify for the prize) **indicating the work was done primarily by a trainee** in the Abstract Submission form. Prizes will be given at the IAES Dinner on Tuesday.

Specific requirements for submission to Breast Surgery International (BSI)

BSI Free Paper Prize

Abstracts in the field of Breast Surgery based on unpublished original work will be selected for presentation in the BSI Best Paper Award Session. Individuals interested for their abstracts to be considered for the award **will need to check the appropriate box in the Abstract Submission form**. The selected presenters will be informed of the decision by March 31, 2024. They will be asked to fully register for the Congress and submit a full length manuscript of the paper to be presented, conforming to the format of original articles in World Journal of Surgery WJS through its online submission platform <https://www.iss-sic.com/journal-wjs> the latest by April 30, 2024. These manuscripts may be published in the BSI issue of WJS after undergoing the usual peer-review process. Failure to register and submit the full length manuscript in time may preclude the selected abstract from being presented in the Congress.

All selected papers will be presented in the "Best paper competition session". The Presenting Author of the best BSI paper in the award session as judged by a panel of eminent breast surgeons will be awarded a USD 500.00 Prize. The runner-up will be awarded a USD 250.00 Prize.

Specific requirements for submission to International Society for Digestive Surgery (ISDS) Kitajima & Grassi Prizes

The ISDS organizes the Kitajima and Grassi Prize Sessions. A number of abstracts for oral presentation will be selected for each of these Prize Sessions. The prize consists of a money award and a Certificate which will be awarded to the young surgeons with the best scientific research presentation on GI surgery within these sessions. One of the authors of the abstract must be current member of ISDS (**confirm qualification for the Prize by checking the appropriate box in the Abstract Submission Form**). A panel of experts will evaluate the presentations and award the Kitajima and Grassi Prizes.

The selected presenters within either of the two Prize Sessions will be informed by March 31, 2024. They will be asked to fully register for the Congress and **submit a full length manuscript of the paper to be presented, conforming to the format of original articles in World Journal of Surgery WJS through its online submission platform <https://www.iss-sic.com/journal-wjs> the latest by**

April 30, 2024. Failure to register or submit the full length manuscript in time may preclude the selected abstract from being presented at the Congress.

Video Presentations

International Society for Digestive Surgery ISDS

ISDS encourages submission of Video presentations. Abstracts for Video presentations are to be submitted through the regular abstract system. In addition, the Video file must be submitted through <https://wettransfer.com/> and be sent to surgery@iss-sic.com by January 17, 2024.

Requirements:

1. Videos must be less than 7 minutes long and include voice narration
2. Videos must be in one of the following formats: mov, mp4, mpeg, mpg, wmv
3. Background music is **not** allowed
4. 500 MB maximum file size
5. Video files must be named "Family Name of Presenter_AbstractTitle"
(sample: Smith_LAPAROSCOPIC RIGHT HEMICOLECTOMY)

Breast Surgery International BSI Video Competition

Video Presentations of Interesting and Challenging Cases of - How I Do It.

BSI wants your participation and welcomes video submissions of breast cases which illustrate new surgical techniques and management of challenging or interesting cases with learning points or tips and tricks on how you perform a procedure.

Eligibility:

General Surgeons, Breast Surgeons, Breast Fellows, Surgeons in training, Medical Officers, and Medical Students.

Prize: First prize USD 200.00 / Runner up USD 100.00

Requirements:

1. Abstracts for Video presentations are to be submitted through the regular abstract system.
2. Video files must be submitted through <https://wettransfer.com/> and be sent to surgery@iss-sic.com by January 17, 2024.
3. Submitted video files must be named "Family Name of Presenter_AbstractTitle"
(sample: Smith_BREAST CONSERVATION)
4. Videos may not exceed 5 minutes length
5. Standard videos format must be used, MP4 file not larger than 600 MB
6. Videos are to be narrated in English
7. Please ensure appropriate consent from the surgeon and patients was taken
8. Any disclosure must be declared at the beginning of the video
9. The designated presenter of a shortlisted video must register for the meeting and attend the video presentation and the 2 minutes Q&A which follows.
10. Only the top 5 videos will be shortlisted. The presenter will be notified via email.
11. The panelists will judge the video for originality, relevance, and interest to the attendees of ISW 2024. The audience will be able to vote for their favourite video. The video with the highest combined score will receive the best video award.

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In case of difficulties regarding your submission contact

Scientific Secretariat ISW 2024

E-mail: surgery@iss-sic.com