



Terms & conditions - Individual Registration

Registration

- **1. registration deadline** (*Only applicable for ISS/SIC Members*) – until **Thursday, 29 February 2024**, midnight CET. The fee will be upgraded if your registration remains unpaid on Thursday, 14 March 2024.
- **2. registration deadline** – until **Tuesday, 30 April 2024**. The fee will be upgraded if your registration remains unpaid on Tuesday, 14 May 2024
- **After April 30, the late/onsite fee will be charged.**

Registration modification & cancellation

All cancellations will be sent to isw2024@csamm.asm.org.my, including social and networking events, before Tuesday, 30 April 2024; deposits will be refunded less than the **35% administrative charge**. After this date, no refunds will be possible. A handling fee of **USD 80.00 per registration** will be charged for every registration modification received **after Wednesday, 10 July 2024**. If a badge is lost or forgotten, an administrative fee of **USD 80.00** will be charged for the reprint of the badge after identity verification (passport, driving license, or other recognized identification documents).

Payment conditions

Methods of payment:

- → **Credit card**: only Eurocard/MasterCard, Visa, and American Express are accepted. Please note that the merchant's name on your credit card statement would be "ISS/SIC."
- → Payment by **personal cheques** is not accepted:
- → **Bank transfer** – please make your payment to:

Beneficiary Name: International Society of Surgery (ISS/SIC), Seefeldstrasse 104, 8008 Zürich, Switzerland

Bank: UBS SA, Bahnhofstrasse 45, 8001 Zürich, Switzerland

Account number USD: 292-10841512.1

Swift: UBSWCHZH80A

IBAN: CH17 0029 2292 1084 1512 1

Bank transfer (MYR) – please make your payment to:

Beneficiary Name: College of Surgeons of Malaysia, Unit 1.6, Level 1, Enterprise 3B, Technology Park Malaysia, 57000 Kuala Lumpur

Bank: CIMB Bank, Jalan Tuanku Abdul Rahman, 50100 Kuala Lumpur

Account number MYR: 80-0112598-2

Swift: CIBBMYKL

Please note that the service charge will not be refunded in case of cancellation.

All payments are to be made in **USD (US\$)**. VAT may increase without notice, and any such change will be reflected in final rates.

Please indicate the participant's name, identifier, and "ISW 2024" on ALL payments (**for example, ISW2024-I/xx**).

All costs are to be borne by the ordering customer. Please note that payments made by bank transfer could be subject to fees payable to your local bank.

Important note:

An invoice to be settled upon receipt will be issued upon written confirmation. **This invoice will act as a contract, and the above payment and cancellation conditions will apply once issued.**

Full payment of all items is requested when registering (by credit card or by bank transfer). A confirmation or invitation letter will be sent upon request when ISS/SIC or CSAMM has received the payment.



After **Wednesday, 10 July 2024**, only payments by credit card will be accepted.

Modifications and/or new registrations made on-site will require immediate payment (by cash or credit card).

General conditions

Data Privacy Policy:

For further information on how your data will be used, we invite you to read the Data Protection carefully and Privacy Policy: [ISS/SIC Website](#). Photography/Videography Disclosure: see below.

Insurance, release, and waiver of liability:

It is recommended that participants obtain adequate coverage for travel, health, and accident insurance before they depart from their countries. International Society of Surgery (ISS/SIC), Integrated Societies, International Surgical Week (ISW), and College of Surgeons Academy of Medicine of Malaysia (CSAMM) as organizers cannot accept responsibility for personal injuries, or loss of, or damage to, private property belonging to the congress participants and accompanying persons.

ISW 2024, ISS/SIC, College of Surgeons Academy of Medicine of Malaysia (CSAMM), Venue, and Hotel are not responsible for either the partial or total non-execution of the contract in the event of an accident, natural disaster (either threatened or actual), war, curtailment or interruption of transportation facilities, threats or acts of terrorism, governmental travel or terrorism advisory, Strikes, Lockout, civil disturbance, the issue of a Travel Warning by the World Health Organization or any other cause beyond the parties' control which prevents the Hotel and /or venue from accommodating the clients of ISS/SIC and CSAMM for the event or if for the same reasons the event is canceled by the organizers (ISS/SIC, CSAMM).

The Organizers may, at their entire discretion, repay the delegate fee or Service Charge paid by the Delegate of Exhibitor, or part thereof, but shall be under no obligation to repay the whole or part of such Delegate fee or Service Charge and shall be under no liability to the Delegate or Exhibitor in respect of any actions, claims, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffered or incurred by the Delegate or Exhibitor as the result of any such event.

Minimum age:

Registration and/or admittance to the congress shall be limited solely to participants 18 years or older due to current health and safety regulations and legislation in effect. Any registration by anyone under 18 is unauthorized and in violation of these Terms and Conditions and will automatically result in the forfeit of their registration. You now accept that identification is to be provided to Congress staff upon request. By registering to the congress or entering the congress, you represent and warrant that you are 18 years of age or older and agree to and abide by all the Terms and Conditions of this congress.

Force majeure:

ISW 2024, ISS/SIC, and CSAMM are not responsible for either the partial or total non-execution of the contract in the event of an accident, an act caused by a third party, such as Acts of God including, without limitation, credible threats of natural disaster in the geographic vicinity, war, curtailment, or interruption of transportation facilities threats or acts of terrorism or similar acts, governmental travel advisory, a governmental elevation of the terrorism alert level, civil disturbance, the issue of a Travel Warning by the World Health Organization or any other cause comparable events or disasters beyond the parties' control, which prevents the Hotel from accommodating the clients of ISS/SIC and CSAMM for the event, or if, for the same reasons, the event is canceled by ISS/SIC and CSAMM.

Photography/Videography Disclosure:

As a registered attendee of the congress, you agree to grant permission for the International Society of Surgery (ISS/SIC) the College of Surgeons Academy of Medicine (CSAMM) to use your likeness in a photograph or video in any of its publications and presentations, including website entries, without payment or any other consideration; to authorize the International Society of Surgery (ISS/SIC) and the College of Surgeons Academy of Medicine of (CSAMM) to edit, alter, copy, exhibit, publish or distribute the photograph or video for purposes of publicizing International Society of Surgery (ISS/SIC) programs or for any other lawful purpose; to waive the right to inspect or approve the finished product, including written or electronic copy, wherein your likeness



International Surgical Week

The World's Congress of Surgery

isw2024.org

Kuala Lumpur, Malaysia
25-29 August 2024



appears; that these materials will become the property of the International Society of Surgery (ISS/SIC) and the College of Surgeons Academy of Medicine of (CSAMM).

Visa

Please visit the following website [VISA application Malaysia](#) to check if you require a visa for Malaysia. Citizens of other countries may need a visa. Please get in touch with your travel agent or the nearest Malaysian diplomatic authorities for further information. If you need a visa, please apply early enough to allow the authorities sufficient handling time. Please note that neither the International Society of Surgery (ISS/SIC), the College of Surgeons Academy of Medicine (CSAMM), nor the ISW 2024 can contact or intervene with any Embassy or Consulate office on behalf of a registrant. The invitation letter does not financially or legally obligate the International Society of Surgery (ISS/SIC), the College of Surgeons Academy of Medicine (CSAMM), or ISW 2024 in any way. All expenses incurred concerning the event and obtaining a visa are the sole responsibility of the registrant. International Society of Surgery (ISS/SIC) and the College of Surgeons Academy of Medicine (CSAMM) do not accept any responsibility for travel, accommodation, and/or other costs incurred due to the rejection of a registrant's visa application.